



# ASTON AND COTE CHURCH OF ENGLAND PRIMARY SCHOOL

## NURSERY ADMISSIONS POLICY

This policy should be taken and used as part of Aston and Cote's overall strategy, and implemented within the context of our vision and values of a Church of England School. Aston and Cote is a Church of England School which celebrates a love of God and puts the Christian ethos at the centre of all that it does.

### November 2024

<b>Signed:</b>	<b>Headteacher</b>
<b>Signed:</b>	<b>Chair of Governors</b>
<b>Date:</b>	<b>Date of next review: November 2027</b>

## Terminology

- Year – refers to the academic year (September to August)
- Reception - the year children become 5
- Own Admission Authority – e.g., Voluntary Aided, Academy, Studio, Free and Foundation Trust Schools
- Looked After Child (LAC)- Children who are looked after by a local authority within the meaning of section 22(1) of the Children Act 1989 at the time of their application. In Oxfordshire we refer to these as ‘Children we care for’ but the policy follows terminology in the School Admissions Code
- Previously Looked After Child (PLAC) – are children who are no longer “looked after” by a LA in England because they are subject to an adoption, special guardianship or child arrangements order. Evidence of previously looked after status and/or the adoption will be requested. Where such evidence is not available, Oxfordshire County Council will make a pragmatic decision based on the information available so that there is a local consistent approach
- Internationally Adopted Previously Looked After Child (IAPLAC) - children who appear (to the admission authority) to have been in state care outside of England and ceased to be in state care having being adopted. The 2021 School Admissions Code regards a child as having been in state care outside England if they were in the care of or were accommodate by a public authority, a religious organisation or any other provider of care whose sole or main purpose is to benefit society.
- Education and Health Care Plan – a plan made by the LA under Section 37 of the Children and Families Act 2014, specifying the special education provision, health and social care required for that child. Therefore, this is not an oversubscription criterion.
- Siblings/Brother or Sister - For admission purposes for Community and Voluntary Controlled schools a sibling is defined as a brother, sister, half-brother, half-sister, stepbrother or step-sister who will be resident at the same address at the time of entry.
- Published Admission Number (PAN) – The number of places, in part time equivalents (15hrs) agreed each year with the County Council and published in the Council’s Pupil Place Plan.
- Universal Entitlement – 15 hours per week, term time only or 570 hours a year, to which every child is entitled from the term after their 3rd birthday
- Working Parent Entitlement–
  - 30 hours per week, term time only or 1,140 hours a year, for 3- and 4-year-olds from working families, according to specific eligibility criteria.
  - 15 hours per week, term time only or 570 hours a year for 2-year-olds from working families, according to specific eligibility criteria. Information on eligibility is available at [www.childcarechoices.gov.uk](http://www.childcarechoices.gov.uk)
- Grace period – when a child’s eligibility for the working parent entitlement ceases, the government allows the funded place to continue for a specified time.
- Disadvantaged 2-year-olds A targeted offer of 570 hours per year for the most vulnerable 2-year-old children, from the term after their 2nd birthday, with the aim of reducing the pre-school educational gap that can start to occur from this age. Once a funded ‘disadvantaged’ 2-year-old child starts a funded place eligibility continues even if family circumstances change.

## Eligibility Terms

To access a funded place in any term, children must have reached their 2nd or 3rd birthday (as appropriate) before the start of the term as set out below. These dates are statutory and cannot be varied.

Autumn Term: September 1st-December 31st

Spring Term: January 1st-March 31st

Summer Term: April 1st-August 31st

Parents cannot insist on accessing their child's entitlement at any particular provision or in a specific pattern.

To apply for a place at our Nursery, please complete a registration form- available from the school office or by emailing [hcor4765@aston-and-cote.oxon.sch.uk](mailto:hcor4765@aston-and-cote.oxon.sch.uk). Submission of the registration form does not guarantee your child a place at the nursery, we will contact you to complete the registration process. **As part of our admissions process, you will be required to visit the nursery with your child *before* we are able to offer any sessions to you.**

We would like to make parents aware, at this stage, that acceptance of your child into the nursery in no way guarantees a place for your child to automatically transfer from nursery to Aston and Cote Primary School. Parents must use the OCC [Make an application to infant and primary school | Oxfordshire County Council](#) page.