



Aston and Cote C.E. Primary School
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 Headteacher: Ms Paula Phillips



Minutes of the Meeting of the full Governing Body held at the School on Monday 25th April 2016 at 7pm.

Present:

Claudia Harris (CH)	Parent Governor
John Hickey (JH)	Parent Governor
Matthew Keates (MK)	Parent Governor
Angela Lavington (AL)	Foundation Governor
Paula Phillips (PP)	Headteacher

In attendance:

- Harriet Cornell (HC) Finance Officer
- Lucy Dickinson (LD) Clerk
- Emma Juniper (EJ) Prospective Foundation Governor

Item and description	Actions
23.16 - Welcome and apologies	
The meeting was quorate and was opened at 7.03 pm by AL. Apologies were received and accepted from Rick Johnson (RJ: Co-opted Governor), Steve Leonard (SL: LA Governor), Marcus Lockett (ML: Co-opted Governor) and Fiona Taylor (FT: Staff Governor)	
24.16 - Notification of any urgent business	
None	
25.16 - Declaration of interests including update to the register	
There were no declarations of interest. The attendance register was signed and passed to LD for filing.	LD
26.16 - Approval of budget	
F&P committee Governors had discussed the budget in detail. Governors noted the need to be realistic about future pupil numbers and look at marketing the school. Governors approved the budget- HC to send an email to AL to authorise the approval online	HC, AL

There being no other items to consider at this time, the meeting finished at 7.12 pm.

Next FGB meeting- 20 June 2016.

Chair of Governors: Date: