



**Aston and Cote C.E. Primary School**  
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 Headteacher: Ms Paula Phillips



**Minutes of the Extraordinary meeting of the Full Governing Body held at the school on Monday 16<sup>th</sup> November 2015 at 7.00pm**

- |                       |   |   |
|-----------------------|---|---|
| <b>Present:</b>       | Claudia Harris <b>(CH)</b><br>John Hickey <b>(JH)</b><br>Rick Johnson <b>(RJ)</b><br>Matthew Keates <b>(MK)</b><br>Angela Lavington <b>(AL)</b><br>Steve Leonard <b>(SL)</b><br>Marcus Luckett <b>(ML)</b><br>Paula Philips <b>(PP)</b><br>Fiona Taylor <b>(FT)</b> | Parent Governor<br>Parent Governor<br>Co-opted Governor<br>Parent Governor<br>Foundation Governor<br>LA Governor<br>Co-opted Governor<br>Headteacher Governor<br>Staff Governor |
| <b>In attendance:</b> | Lucy Dickinson <b>(LD)</b>  | Clerk   |

Item and description	Actions
<b>01.15 - Welcome and apologies</b>	
The meeting was quorate (there were 9 committee Governors present throughout) and was opened at 7.00pm by <b>AL</b> who welcomed everyone.	
<b>02.15 - Notification of any urgent business</b>	
<b>PP</b> and <b>AL</b> notified Governors of a confidential item: 04.15.	
<b>03.15 - Declaration of interests including update to the register</b>	
There were no declarations of interest. The attendance register was signed and passed to <b>LD</b> for filing.	<b>LD</b>
<b>04.15 - Confidential item</b>	
See part 2 minutes	

**05.15 - Standing orders**

Revised standing orders based on the 2013 regulations had been circulated to Governors for their information. These were **agreed**, signed off by **AL**, and passed to **PP** for filing. The committee ToRs for the F&P committee which had been agreed at the F&P meeting were signed by **AL** and passed to **PP** for filing at the school.

**PP**

Meeting finished at 7.15 pm.

<b>Documents for the meeting</b>	<b>Sent by</b>	<b>Email date</b>
Agenda	LD	9 November 2015
Standing orders	LD	9 November 2015